

Bishop Auckland Town Council

Minutes of a meeting of the Extraordinary Meeting of the Town Council held on 2nd March 2022 at Town Council Offices, 54 Kingsway, Bishop Auckland

Present: - Cllr. K. Eliot - Chairman, S. Zair, L. Zair, L. Chappell, L. Brownson and T Tucker.

Also in attendance: - Mrs S Harris Clerk

TC 95.0/2021 Apologies

Apologies were received and accepted from Cllr Blackburn, Cllr Balmer-Howison & Cllr A Zair who was delayed at work and Cllr Wilson who had a prior commitment.

TC 96.0/2021 Notice of the Motion – It was Agreed to call the Extraordinary meeting of the Town Council on 2nd March 2022.

TC 97.0/2021 Public Participation – No members of the public were present.

Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

TC. 98.0/2021 - Appointment of Assistant Town Clerk

As tasked by the Town Council the HR Committee Members had undertaken the process to recruit an assistant Town Clerk following the restructure in the summer of 2021. A robust recruitment process had been undertaken following HR advice from DCC. 11 candidates applied, with 7 being shortlisted for phase 1 interview with 3 candidates making it to the final interview stage. The Council were asked to consider the references for the preferred candidate and if in agreement offer a start date.

Resolved: That Mrs Vicki Booth be offered the position, with a start date of 4th April 2022.

Signed Chair of Meeting
22 March 2022