

**Bishop Auckland Town Council**  
**Event's Committee**  
**15 February 2023**  
**Minutes**

**Present:** Councillor L Zair, (Chairman) and Councillors J Blackburn, S Zair, K Lawson, M Harker & M Siddle

**Also present:** Sarah Harris Town Clerk and Vicki Booth Assistant Town Clerk,

**EC26/22** Agree Notice of Motion to call the meeting to be held on 15<sup>th</sup> February 2023

**Resolved:** that the motion was agreed and the meeting take place.

**EC27/22 Apologies for absence** – None

**EC28/22 Declarations of interest** – no declarations were made.

**EC29/22 Public Participation** – No members of the public were in attendance.

**EC30/22 Minutes and Actions from Previous Meeting 25 January 2022**

**Resolved:** It was agreed that minutes be agreed and the recommendations be approved.

**EC31/22 Exclusion of Press and Public** In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council excluded the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

**EC032.1/22 Coronation** – A proposal from Bridge Creative and Baccanalia was put to members to consider (see file copy) Members liked the general format of the proposal but had concerns over cold storage, allergies and hygiene controls and a packed lunch option and engage local food and drink outlets to be part of the day by opening their pubs/shops would be a more suitable option.

Members considered the idea of bringing your own chairs but with a reserve store of chairs should people not own or have access to camping furniture. Tables are also a concern from a safety perspective and needs to be carefully considered.

**Recommended:** That the proposal noted and thanks given for the proposal being put forward.

That Members agreed that Baccanalia/Bridge Creative to be courage to apply for the Awards for All for £10,000 with immediate effect. The Town Council will commit to £1,000 towards the event.

That Members, agreed that Cllr L Zair and Cllr K Lawson, along with the Clerk/ Deputy Clerk to be involved in the event in an advisory role and will be part of a working group.

**EC032.1/22 -Christmas Town 2023** – A proposal from Bridge creative and Baccanalia was put to members to consider.

Members agreed they would like to be a partner in the event but for the administration to remain with Baccanalia/Bridge Creative. Is it viewed as good value for money as it is something for the whole community as some activities and entertainment will remain free of charge, it helps the local business owners, learners at bridge Creative get real life work experience, raises the profile of the Town Council and usually gain press coverage. Event organisers are encouraged to seek funds from Area Action partnership and businesses.

**Resolved:** that members agreed that the proposal requested a contribution from BATC in excess of current budget allocations, they agreed that the set budget would be the maximum.

That the event organisers should explore other funding opportunities, and that as part of this the Town Council would support and apply for an Awards for All grant, for entertainment.

That the members require further clarity is needed about the Friday evening and the planned structure as this evening is very much a central part of the weekend.

That Members, agreed that Cllr L Zair and Cllr K Lawson, along with the Clerk/ Deputy Clerk to be involved in the event in an advisory and supporting roles a task and finish group along with other partners to ensure budgets are adhered to and there are no timeline slippages.

**EC033/22 – Heritage Action Zone** – Town Clerk outlined the end of HAZ in March 2023 and discussed how the legacy can remain within the town and how the event can be supported post HAZ.

**Resolved:** that the members agreed that there is scope to explore the possibility of financial involvement to carry this on and would like a further report on this, a more detailed plan from HAZ and events leading up to 2025 and this will then be considered.

That members agreed that Cllr M Siddle and the Clerk/ Deputy Clerk join the event working group and report back to the committee as per the above.